

**Hours:** 37 hours per week  
**Contract:** Permanent  
**Salary:** £31,099 - £33,820 per annum  
**Head office:** Sheffield

The South Yorkshire Mayoral Combined Authority (SYMCA) brings together the local authorities of Barnsley, Doncaster, Rotherham and Sheffield and the private sector through the Local Enterprise Partnership (LEP). These bodies together serve the communities and businesses of South Yorkshire. From transport to housing, from business growth to skills, the MCA has a great story to tell. We have ambitions to deliver economic growth and prosperity for people, businesses and places across South Yorkshire

We are seeking a **Compliance Officer** who will be responsible for assisting in the development and delivery of effective audit and compliance processes and undertaking High quality and complex risk based audits and assessments.

With excellent administrative and organisation skills you will need to be self-motivated, with the ability to pay close attention to detail, and have the drive to complete competing tasks to a high standard alongside strong interpersonal skills and the ability to work across a range of teams. Experience of Compliance and Auditing and the ability to understand contractual terms and conditions is essential to the role,

In return, we offer a competitive salary, hybrid working, access to a local Government Pension Scheme and the chance to be part of an organisation where you can really make a difference. Located in a vibrant city centre location, we are well-placed for transport links and encourage employees to take advantage of a range of benefits, including active travel facilities. We believe in a healthy work/life balance.

For further information, or to arrange an informal discussion about the role, please email [recruitment@southyorkshire-ca.gov.uk](mailto:recruitment@southyorkshire-ca.gov.uk)

### How to apply

Please apply online at [recruitment](#) or email [recruitment@southyorkshire-ca.gov.uk](mailto:recruitment@southyorkshire-ca.gov.uk) to request an application pack or alternatively call our 24 hour recruitment line on 0114 2211 223

**Applications no later than:** 19<sup>th</sup> April 2023 09:00am

**Interviews will take place:** 27<sup>th</sup> April 2023 TBC

In your application, set out how you meet the essential experience, knowledge and skills needed to fulfil the post, providing clear and real examples, briefly setting out your role within these and the outcome of your actions. Completed applications should be emailed to [recruitment@southyorkshire-ca.gov.uk](mailto:recruitment@southyorkshire-ca.gov.uk)

Discover more about the South Yorkshire Mayoral Combined Authority by visiting <https://southyorkshire-ca.gov.uk>