

Funding, Monitoring and Reporting Manager



Hours: 37 hours per week
Contract: Permanent
Salary: £46,549 - £49,590 per annum
Head office: Sheffield

The South Yorkshire Mayoral Combined Authority (SYMCA) brings together the local authorities of Barnsley, Doncaster, Rotherham and Sheffield and the private sector. These bodies together serve the communities and businesses of South Yorkshire. From transport to housing, from business growth to skills, the MCA has a great story to tell. We have ambitions to deliver economic growth and prosperity for people, businesses and places across South Yorkshire

We are seeking a **Funding, Monitoring and Reporting Manager** who will be responsible for maintaining an overview of programme activity, and managing a portfolio of approved projects alongside a small team of officers across the MCA's grant funded activity. The role will work closely with the Head of Funding, Monitoring and Reporting, internal business partners and external customers ensuring that the grant funded activity runs effectively and efficiently. The role will play a part in financial review of grant proposals and supporting the team in due diligence and ongoing financial assessment of grant expenditure across a large portfolio of grants. The role will be key in ensuring that grant agreement terms are robust, performance is monitored and managed, and reporting is accurate and timely.

With excellent organisational skills with the ability to pay close attention to detail and have the ability to communicate with external and internal stakeholders demonstrating a prompt, constructive solution on all matters pertaining to grant agreement management, strategy, operating standards, best practices, and standards relating to laws and regulations.

In return, we offer a competitive salary, hybrid working, access to a local Government Pension Scheme and the chance to be part of an organisation where you can really make a difference. Located in a vibrant city centre location, we are well-placed for transport links and encourage employees to take advantage of a range of benefits, including active travel facilities. We believe in a healthy work/life balance.

For further information, or to arrange an informal discussion about the role, please email recruitment@southyorkshire-ca.gov.uk

How to apply

Please download the application form. In your application please state how you meet the essential experience, knowledge and skills needed to fulfil the post, providing clear and real examples, briefly setting out your role within these and the outcome of your actions.

Completed applications should be emailed to recruitment@southyorkshire-ca.gov.uk

Applications no later than: 9am on Thursday 01 June 2023

Interviews will take place: Wednesday 14 June 2023 & Thursday 15 June 2023

Discover more about the South Yorkshire Mayoral Combined Authority by visiting <https://southyorkshire-ca.gov.uk>