

Hours: 37 hours per week
Contract: Fixed Term – August 2024
Salary: £42,503- £45,495 per annum
Head office: Sheffield

The South Yorkshire Mayoral Combined Authority (MCA) brings together the local authorities of Barnsley, Doncaster, Rotherham and Sheffield and the private sector through the Local Enterprise Partnership (LEP). These bodies together serve the communities and businesses of South Yorkshire. From transport to housing, from business growth to skills, the MCA has a great story to tell. We have ambitions to deliver economic growth and prosperity for people, businesses and places across South Yorkshire

We are seeking a **Careers Hub Lead – Operations** who will have operational lead for the Careers Hub for the South Yorkshire Careers and Enterprise Company (CEC). The South Yorkshire Hub is part of a wider network funded by [The Careers and Enterprise Company](#) to deliver improved careers education for 11-18 year olds. The Network acts as a catalyst, connecting employers with schools and colleges throughout England to deliver world-class careers education

As our Careers Hub lead – Operations you will be responsible for developing and delivering a stimulating programme of activity which raises aspiration and ambition among pupils in schools across South Yorkshire and drives interest in jobs that are important to future economic success.

We are seeking a proactive individual with a proven track record in leading teams to deliver plans on time and with impact. As Operations lead you will have responsibility for leading, managing, and developing a team of Enterprise Co-ordinators (ECs) (based in the four South Yorkshire local authorities) and volunteers working across 111 schools / colleges in South Yorkshire.

You will already have experience of delivering programmes and projects with multiple stakeholders, comfortable working across a variety of public and private partner organisations, you will be a persuasive and credible communicator with experience of proactively addressing problems to develop effective solutions.

In return, we offer a competitive salary, access to a local Government Pension Scheme and the chance to be part of an organisation where you can really make a difference. Located in a vibrant city centre location, we are well-placed for transport links and encourage employees to take advantage of a range of benefits, including active travel facilities. We believe in a healthy work/life balance.

For further information, or to arrange an informal discussion about the role, please email recruitment@southyorkshire-ca.gov.uk

How to apply

Please download the application form. In your application please state how you meet the essential experience, knowledge and skills needed to fulfil the post, providing clear and real examples, briefly setting out your role within these and the outcome of your actions.

Completed applications should be emailed to recruitment@southyorkshire-ca.gov.uk

Applications no later than: 09:00am, 06 June 2023

Interviews will take place: 21 June 2023

This role is funded by the Careers & Enterprise Company. Although we cannot guarantee funding post August 2024, based on previous arrangements, we anticipate that funding will be confirmed for the role for a further year

Discover more about the South Yorkshire Mayoral Combined Authority by visiting <https://southyorkshire-ca.gov.uk>

