

Hours: 37 hours per week
Contract: Permanent
Salary: £44,624 - £47,665 per annum
Head office: Sheffield

The South Yorkshire Mayoral Combined Authority (SYMCA) brings together the local authorities of Barnsley, Doncaster, Rotherham and Sheffield and the private sector through the Local Enterprise Partnership (LEP). These bodies together serve the communities and businesses of South Yorkshire. From transport to housing, from business growth to skills, the SYMCA has a great story to tell. We have ambitions to deliver recovery and renewal for people, businesses, and places across South Yorkshire after the COVID pandemic.

We are seeking a **Procurement Manager** who will be responsible for the delivery of the organisation's procurement strategy, through the development of effective internal processes that support and maximise efficiency and productivity. You will take responsibility for the day-to-day management for the procurement activity, ensuring compliance with procedures and process across the organisation through provision of advice and guidance to officers throughout the organisation, enabling them to achieve best value for money.

In this role, you will focus on improvement of relations with existing suppliers while finding and vetting new suppliers who can meet our needs more efficiently and assist the growth of the organisation, you will need to demonstrate ability to work on own initiative with flexibility and adaptability as well as being an excellent team leader and mentor, capable of working collaboratively, as a key part of this role will be working collaboratively with all colleagues across the organisation and supporting them to procure a range of goods and services.

You will be a strong negotiator with suppliers, able to demonstrate strong experience of delivering measurable costs savings through successful supply chain management, along with good end to end procurement knowledge gained in the public or private sector.

In return, we offer a competitive salary, hybrid working, access to a Local Government Pension Scheme and the chance to be part of an organisation where you can really make a difference. Located in a vibrant city centre location, we are well-placed for transport links and encourage employees to take advantage of a range of benefits, including active travel facilities. We believe in a healthy work/life balance.

For further information, or to arrange an informal discussion about the role, please email recruitment@southyorkshire-ca.gov.uk

How to apply

Please apply online at [recruitment](#) or email recruitment@southyorkshire-ca.gov.uk to request an application pack or alternatively call our 24 hour recruitment line on 0114 2211 223

Applications no later than: Monday 8th August 2022 at 9.00 am

Interviews will take place: Week commencing Monday 15th August 2022

In your application, set out how you meet the essential experience, knowledge and skills needed to fulfil the post, providing clear and real examples, briefly setting out your role within these and the outcome of your actions. Completed applications should be emailed to recruitment@southyorkshire-ca.gov.uk

Discover more about the South Yorkshire Mayoral Combined Authority by visiting <https://southyorkshire-ca.gov.uk>